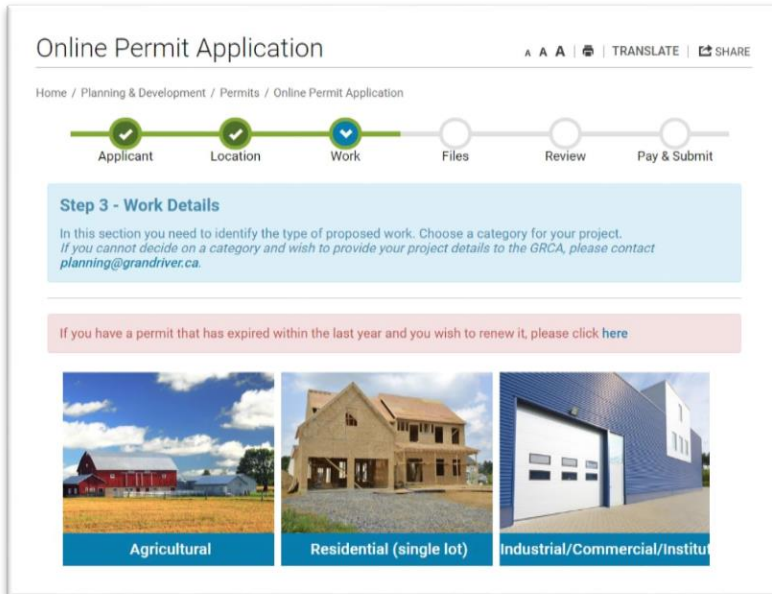


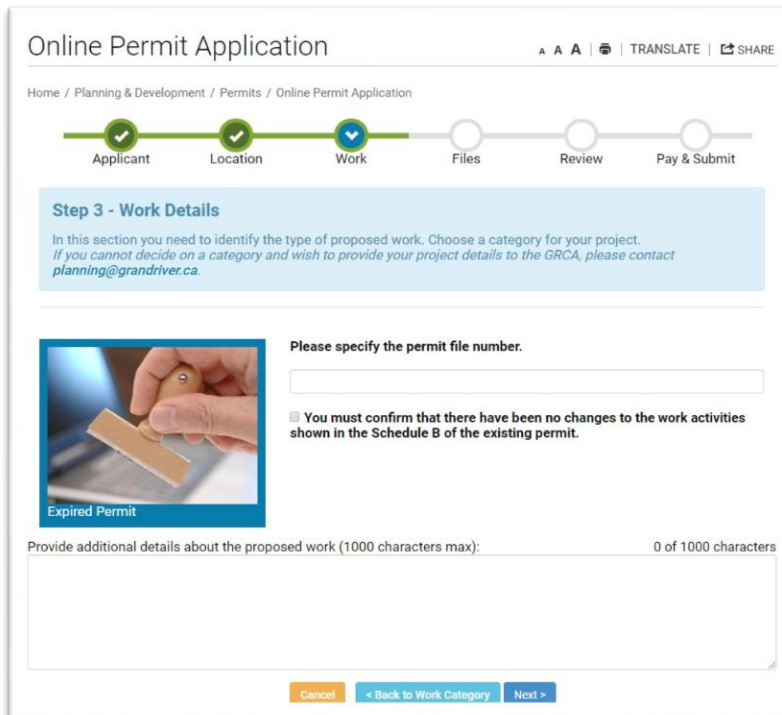
# How to Renew a Permit Online

If the applicant/agent has a permit that has **expired within the last year** and they wish to renew it, they could apply for a renewal online.

1. At **Step 3 – Work Details**, instead of identifying the type of proposed work, click **here** in the red box.



Next, the applicant/agent needs to provide their **existing permit file number** and confirm that there have been no changes to the Schedule B.



2. The applicant/agent does not have to upload files in **Step 4 – Files** if there have been no changes to the Schedule B. In **Step 5- Review**, their calculated fee will be \$80.00

## Online Permit Application

Home / Planning & Development / Permits / Online Permit Application

Applicant Location Work Files Review Pay & Submit

### Step 5 - Review Submission

Please review the information below. If something needs to be corrected, then use your browser's Back button. If everything is correct, then agree to the conditions and click the Proceed to Payment button.

### Submission Details

<b>Submission Date</b>	Wednesday, June 12, 2019
<b>Uploaded Files</b>	None
<b>Calculated Fee</b>	\$80.00

I agree to have my credit card charged the full permit fee amount stated with this application. GRCA staff will verify the permit fee payable after reviewing your application for accuracy and completeness.

I declare that I have read and agree to the [General Conditions](#) of Permit and that all information provided is true.

[Cancel](#) [< Back to Step 4](#) [Proceed to Payment](#)