



## GRCA Permits and Planning – General Inquiry Form

Date: \_\_\_\_\_

\* Required Information

### Location of Property

\* Municipal address of property: \_\_\_\_\_

Lot No. \_\_\_\_\_ Plan No. \_\_\_\_\_ Farm Lot No. \_\_\_\_\_

Concession \_\_\_\_\_

\* City/Town/Village/Township of: \_\_\_\_\_ County/Region: \_\_\_\_\_

GRCA Permit # (if applicable): \_\_\_\_\_

Planning Act application # (if applicable): \_\_\_\_\_

#### Your Contact Information:

\*Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

\* Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

\* Email Address \_\_\_\_\_

\* Detailed description of your question or comment including any past discussions with GRCA staff.

Please include your map or a PDF copy of your draft plan.

### Help us, Help you!

The more information you can give us, the better we can serve you.

If your property is in a GRCA regulated area and you want to do any construction work or development activities on it, you may need a GRCA permit. Go to our [Permit](#) page for more information on how to apply for a permit and to view the [policies](#) and [fees](#) that may apply to your project.

You can use the [Map Your Property](#) tool to prepare a map to include in your email back to us. This map will help the GRCA Resource Planner know exactly where your property is located. If you have a draft plan, you can attach it to your email too. A PDF version is preferred.

Please send your completed form and map to [planning@grandriver.ca](mailto:planning@grandriver.ca). Due to COVID-19, permit and Planning response times may be longer than usual. Your patience is appreciated. We will respond as soon as we are able.

The answer to your permit or Planning Act application questions may only be a click away. Please check the [GRCA COVID-19 Frequently Asked Questions page](#).