



## **Internal/External Job Posting**

### **Regular Full Time Bargaining Unit Position**

### **Resource Planner**

The Grand River Conservation Authority (GRCA) has an international reputation for excellence in managing the natural resources of the largest inland river system in southern Ontario. Encompassing approximately 6,800 square kilometres, the Grand River watershed has a population of almost one million people in 39 municipalities and two First Nations. Designated as a Canadian Heritage River, the Grand River and its major tributaries boast many outstanding human heritage features and excellent recreational opportunities. The GRCA is committed to environmental protection by delivering services that ensure the well-being of the environment and its inhabitants.

#### **General Accountabilities**

The Resource Planner is responsible to communicate Provincial and Conservation Authority policies and to coordinate responses stating the Authority's position regarding environmental resources through: municipal planning matters including the Planning Act; applications under the Conservation Authorities Act through the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 150/06); projects under the Environmental Assessment Act and applications under other legislation. This position reports to the Supervisor of Planning.

#### **Specific Accountabilities**

1. Review and provide a statement of the Authority's position and policies on all Planning Applications (Official Plans, Zoning By-laws, Subdivision and Condominium applications, Official Plan Amendments, Zoning By-Law Amendments, consents, minor variances, site plans), Solicitor's Enquiries, Licence for Gravel Pits, Environmental Assessments, Municipal Drains and other development proposals. Conduct meetings within and outside of the Authority and perform field inspections related to these applications and inquiries.
2. Review and provide a statement of the Authority's position and policies on applications pursuant to the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation, and the enforcement of this regulation.
3. Meet municipal deadlines regarding Planning Act Applications and meet internal deadlines/standards for permit applications, title clearances, general requests, etc.
4. Attend as the Authority representative multi-disciplinary and/or multi-agency steering committees as well as attendance at Council Meetings and Open Houses.
5. Review, prepare or present policy documents, position statements or reports relative to the functions mentioned above.
6. Encourage communication and outreach activities that generate support within the local communities for the health and enhancement of our watershed's natural resources.
7. Attend as the representative of the Authority appeals before the Ontario Municipal Board, Mining and Lands Commissioner or cases before the Provincial Courts.
8. Conduct investigations, inspections, negotiations and enforcement of Section 28 of the Conservation Authorities Act.

#### **Technical Accountabilities**

1. Degree in Geography, Environmental Science, Planning or a related discipline. An Environmental Science degree with some planning coursework/experience is preferred.
2. Minimum three years related work experience.
3. Ability to interpret earth processes, natural features and land uses from an extensive variety of maps

and plans, use of air photos and interpretation in the field. The use of scales and mathematical calculations are required. Must be able to read and comprehend technical reports such as Environmental Impact Statements, Stormwater Management Reports, Subwatershed Plans, Geotechnical and Hydrogeological studies, Biological Inventories and Fisheries reports and relate them to current Policies and objectives.

4. A working knowledge of environmental legislation, planning statements and some technical guidelines, i.e., storm water management guidelines.
5. Excellent communication skills, both written and oral.
6. Applicants must have a strong background and related job experience with the Microsoft Office software suite, and use of digital mapping software.
7. A valid driver's license.

The pay range for this position is Job Level 8 \$33.65 to \$42.06 and hours of work are 35 per week. The GRCA offers a comprehensive benefits package including health, dental, vision care, life and disability insurance, membership in the OMERS pension plan. The GRCA also offers its employees a flexible work schedule.

**Approximate Start Date:** June 2017

**To Apply:** Please send a resume and covering letter to [careers@grandriver.ca](mailto:careers@grandriver.ca) in MS Word or PDF format and quote "Resource Planner #211" in the subject line.

**Deadline for Applications: 4:00pm Friday June 2, 2017**

*We thank you for your interest, however only candidates under consideration will be contacted.*

*Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.*