



Grand River Conservation Authority Fee Policy

APPROVAL DATE: December 16, 2022

EFFECTIVE DATE: January 1, 2023

Legislative Framework and Background

This Fee Policy has been prepared to satisfy the requirement for conservation authorities to have a policy for the fees charged for Authority programs and services, as described in Section 21.2 of the Conservation Authorities Act.

Since 1996, the Conservation Authorities Act empowered conservation authorities to charge fees for services approved by the Minister of Natural Resources. Section 21 (m.1) of the Conservation Authorities Act allowed for this collection of fees for the following services, where the service was not supported through provincial grant funding.

On January 1, 2023, the Conservation Authorities Act is amended by repealing 21 (1) (m.1) and enacting section 21.2 (1)-(12) "Fees for Programs and Services". Subsection (1) enables the Minister to determine the classes of programs and services in respect of which an authority may charge a fee and (2) requires the Minister to publish a list in a policy document. This list has been published through the 'Policy: Minister's list of classes of programs and services in respect of which conservation authorities (CAs) may charge a fee' on April 11, 2022, and replaces the 1997 'Policies and Procedures for the Charging of Conservation Authority Fees' which was approved by the Minister of Natural Resources and Forestry. Conservation authorities may only charge a fee for a program or service that it provides if it is included in this list. The Minister's list identifies that CAs may charge a fee for mandatory, municipal, and other programs and services where the user-pay principle is appropriate.

Guiding Principles

When updating existing fee schedules or establishing new fees, the following guiding principles will be considered:

- Fees will be established as per legislative requirements, the ability to operate and sustain programs and services, and reflect a user-pay principle;
- Fee increases will consider inflationary factors;
- Direct costs associated with the program or service will be included in the calculation of the overall cost;
- Fee schedules will be reviewed on an annual basis to inform the budget for the following year.

Programs and Services - Implementation

1. Outdoor Environmental Education

GRCA outdoor education programs are currently funded through a number of avenues including agreements with school boards, fees charged directly to school classes or other groups participating and through donations made to the GRCA. This revenue is augmented by GRCA levy funds to cover costs.

The GRCA currently offers programs on-site at nature centres or conservation areas, off-site at schools or other locations determined by school boards or groups with which the GRCA has an agreement, or virtually.

This program includes fees for:

- School Programs delivered through agreements with school boards, or other private school operators.
- Non-School Programs – community, group, or other outdoor education programs.

Fees - See Schedule 1

Factors in Determining Fees

- Cost to deliver the program
- Demand for the program (number of classes being delivered)
- User's ability to pay

Refunds/Fee Reconsideration

- Refunds are considered on a case-by-case basis should the GRCA be unable to deliver the service.

Discounts/Subsidies/Donations/Exemptions

- Agreements with school boards include the ability to add additional classes at a negotiated rate. Fees may be subsidized with donations from the GRCF based on the availability of funding, and then assessed on a case-by-case basis.

Review Process

- Fees are reviewed and negotiated annually with school boards. Contracts cover the school year (September – August) and are negotiated in time for the subsequent school year.

Public Notification and Consultation Process

- Not applicable given that fees are established by negotiated individual contracts.

2. Conservation Areas

Conservation Areas provide various active recreational programs and services that are offered to the general public. These programs and services are pay-for-use and include:

- General Admission Fees – day use, membership, boat launch
- Activity/Equipment Fees – tubing, boating, cross-country skiing
- Camping Fees - seasonal camping, overnight camping, and additional vehicle fees
- Hunting Fees
- Facility Rental Fees
- Event/Access Fees

Fees – See Schedule 2

Factors in Determining Fees

Criteria for setting fees are:

- Fee comparisons to similar operations, including trends analysis;
- Anticipated operational expenses that will be incurred that will impact the budget;
- Trends in demand for specific programs and services
- Projected capital expenses

Refunds/Fee Reconsideration

- Refunds are considered on a case-by-case basis.

Discounts/Subsidies/Donations/Exemptions

- Decisions related to offering discounts or donations for programs and services within Conservation Areas are aligned with the strategic priorities of the GRCA. This includes approving requests for discounts or donations from Community Partners and Community Groups, the GRCF, or community events that align with the strategic priorities
- Requests for donations or discounts must be accompanied by a Letter of Intent, outlining the scope of the event or initiative. Thirty days' notice is required to process requests. Requests that are approved will be awarded with a confirmation letter, outlining the terms of use for the discount or donation, and approval from the Manager of Conservation Areas
- In accordance with Accessibility Standards for Customer Service Regulation O.Reg.429/07 and the Ontario Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

Review Process

Conservation Area fees are reviewed annually by Conservation Area staff each fall, in preparation for the following year.

Public Notification and Consultation Process

Following Board approval of fees, the new fees are updated on the GRCA's website. Seasonal campers receive an electronic copy of the fee schedule and policies annually.

3. Planning and Regulations

This program includes fees for:

- Permit Fees
- Inquiry Fees
- Plan Review Fees

Fees – See Schedule 3

Factors in Determining Fees

The GRCA administers its fee program for Planning and Regulations to achieve a partial cost-recovery for permit and plan review.

When reviewing the fee schedule, the following factors and data are considered:

- Analysis of trends in workload changes as a result of shifts in the development market and types of applications;
- Consultation with developers/municipalities about work effort, new planning/legislative requirements and streamlining;
- Complexity of applications and technical review required by staff;
- Review of fees for similar applications within watershed municipalities and adjacent Conservation Authorities
- General overview of status of cost recovery;

- Statistics related to number of applications and annual changes, where required;
- Level of service/review expectation for processing timing;
- Areas of improvement of level of service/staffing demands;
- Efficiency measures as required;
- Reserve fund requirements;
- Identification of specific/specialized municipal requirements;
- Trends in legal costs associated with compliance, and appeals to the Ontario Lands Tribunal and other legal services.

Refunds/Fee Reconsideration

Application for an administrative review of a fee may be requested by a third party, either an individual, an organization, or an appointed representative, for the following reasons:

- If a fee is contrary to the fees set out in the fee schedule, or
- The fee set out in the fee schedule is excessive in relation to the service or program received

Requests for an administrative review must be in writing to the Chief Administrative Officer (or delegate) and specify the reason(s) for the request for review. Upon reconsideration of a fee that was charged by the GRCA, the GRCA may:

- Order the person to pay the fee in the amount originally charged;
- Vary the amount of the fee originally charged, as the GRCA considers appropriate; or
- Order that no fee be charged for the program or service.

If the third party is not satisfied with the outcome, then an appeal may be requested to be directed to the GRCA Board of Directors for a decision. Once heard, the appeal will be dismissed or upheld through a resolution passed by the Board of Directors. The appellant will be notified accordingly of the Board's decision.

Discounts/Subsidies/Donations/Exemptions

Exemptions for fees will be considered for:

- Non-profit conservation groups contributing to the protection and restoration of the natural environment, examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Ontario Federation of Anglers and Hunters;
- GRCA permit applications, Planning Act applications, inquiries, and site assessments.

Review Process

- Permit and Planning fees are reviewed annually each fall, in preparation for the following year.

Public Notification and Consultation Process

- Proposed fees are reviewed with the GRCA-Homebuilder Liaison Committee in advance of approval by the Board. Following Board approval of fees, the new fees are updated on the GRCA's website.

4. Tree Nursery

The GRCA's nursery and tree planting programs are funded by fees charged for planting material (trees) and planting services and augmented with funding from municipal levy and, periodically, donations are also received.

Fees - See Schedule 4

Factors in Determining Fees

When reviewing the fee schedule, the following factors and data are considered:

- Operating costs associated with planting and growing plant material (including purchase of materials and staff resources)
- Completing market comparators, including charges from other Conservations Authorities and retail nurseries
- Inflation
- Achieving cost recovery through trend analysis, including reviewing operating practices for the previous three years and sales projections
- From year-to-year, not all tree species are available.

Refunds/Fee Reconsideration:

- A non-refundable deposit of \$50.00 must accompany each order, which goes towards the final invoice.
- All requests are received through the Supervisor of Forestry Operations who will review the request and follow-up as required.
- In the event that the nursery cannot fulfill the order, or a customer requests a cancellation for their order one month before order fulfillment, a refund will be issued.

Discounts/Subsidies/Donations/Exemptions (including in-kind services)

- From time to time, tree stock has been overestimated which can result in excess stock. In this event, trees will be offered to watershed municipalities for their planting requirements.

Review Process

- Fees are reviewed annually in the fall by Forestry Operations staff.

Public Notification and Consultation Process

- Following approval of fees, the new fees are updated on the GRCA's website and the online purchasing system.

5. Property

This program includes fees for the following:

- Lease Agreements including commercial and residential leases
- Licence Agreements: to permit a third party to undertake an activity or program on GRCA property
- Encroachment Agreements: to permit an existing encroachment on GRCA property
- Easement agreements

Fees – not applicable; as negotiated

Factors in Determining Fees

- Applicable legislation and existing legal agreements.
- Negotiation with the third party(ies).
- Market evaluation
- Legal considerations.

Refunds/Fee Reconsideration

- Refunds are considered on a case-by-case basis and will be issued as outlined in the negotiated agreement with the party(ies).

Discounts/Subsidies/Donations/Exemptions

- Not applicable

Review Process

- Fees associated with a lease, licence, encroachment, and easement agreements are reviewed at the end of the term and re-negotiated by Property staff.

Public Notification and Consultation Process

- Not applicable given that fees are established by negotiated individual contracts.

Policy Review Process and Frequency

This Fee Policy and Schedules will be reviewed at least once per year by the GRCA Management Team. The Management Team will seek information regarding fees, from various sources, as identified in the implementation section above; and prepare a proposed revised Fee Schedule with a report to the Board of Directors regarding recommended changes, if applicable. The Fee Policy and Schedules are subject to the approval of the Board of Directors.

Once approved, the revised Fee Schedules to this policy will be published on the GRCA's website, and in other materials used by the public.

Public Notification

The public will be notified of any proposed changes to the Fee Policy or Fee Schedules, by way of posting a notice on the GRCA website's 'Governance' page that the Fee Schedule will be reviewed on an identified date, at an open meeting of the Authority's Board of Directors. Fees will be reviewed at least once per year and will be brought to the Board of Directors for review and approval if changes are proposed.

Date of Effect and Transition

The Fee Policy becomes effective as of January 1, 2023.

The establishment of this Fee Policy supersedes and replaces all previous fee policies and/or schedules.

References

This policy was developed using the following references:

- Conservation Authorities Act
- Policies and Procedures for the Charging of Conservation Authority Fees, established by the Ministry of Natural Resources (June 1997, updated March 1999)
- Conservation Ontario - Guideline for CA Fee Administration Policies for Plan Review and Permitting - June 24, 2019
- Conservation Ontario – Guidance on CA Fee Policies and Fee Schedules – September 13, 2022
- Policy: Minister's list of classes of programs and services in respect of which conservation authorities may charge a fee – April 11, 2022
- Fee Schedules

Fee Schedules

TITLE GRCA Fee Policy: Fee Schedule 1 – Outdoor Environmental Education Programs and Services

DEPARTMENT Strategic Communications and Environmental Education

APPROVED DATE December 16, 2022

EFFECTIVE DATE January 1, 2023

Schedule 1 –Outdoor Environmental Education User Fees

Program/Service	2023 Fee
Full Day School Program	\$600
Half Day School Program	\$300
Non-school program	\$100/hour (Service delivery, prep, clean up and travel time) plus expenses

*HST is in addition to the above-noted rates

TITLE GRCA Fee Policy: Fee Schedule 2 – Conservation Areas Programs and Services

DEPARTMENT Conservation Areas

APPROVED DATE December 16, 2022

EFFECTIVE DATE January 1, 2023

Table 1: 2023 Day Use Admission Fees

Day Use Type	2023 Before Tax	2023 After Tax
All Conservation Areas - Adult	\$7.08	\$8.00
All Conservation Areas - Senior/Persons with disability	\$5.75	\$6.50
All Conservation Areas - Child	\$3.10	\$3.50
Elora Quarry - Parking	\$13.27	\$15.00
Elora Quarry – Adult	\$9.29	\$10.50
Elora Quarry – Senior/Persons with disability	\$6.64	\$7.50
Elora Quarry - Child	\$4.87	\$5.50
Pool (per person)	\$2.21	\$2.50
Auto Gate Admission	\$14.16	\$16.00
ePass (Day use: Belwood, Conestogo lower park, Guelph Lake, Rockwood, Pinehurst, Luther Marsh)	\$14.16	\$16.00
ePass (Luther Marsh daily hunt)	\$14.16	\$16.00

Table 2: 2023 Membership Fees

Membership Type	2023 Before Tax	2023 After Tax
Family membership	\$141.59	\$160.00
Senior/disability	\$115.04	\$130.00
Membership replacement	\$30.97	\$35.00
Bulk membership discount (5+)	\$106.19	\$120.00

Table 3: 2023 Hunting Fees

Belwood Lake	2023 Before Tax	2023 After Tax
Seasonal Hunting Permit (migratory bird/deer/small game/fall turkey)	\$265.49	\$300.00
Deer/Fall turkey	\$176.99	\$200.00
Deer Archery only	\$150.44	\$160.00
Conestogo Lake	2023 Before Tax	2023 After Tax
Seasonal hunting permit (migratory bird/deer/small game/fall turkey)	\$309.73	\$350.00
Deer / Fall turkey	\$221.24	\$250.00
Deer archery only	\$141.59	\$160.00
Migratory birds/small Game	\$150.44	\$170.00

Luther Marsh	2023 Before Tax	2023 After Tax
Day Hunting Permit	\$14.16	\$16.00
Seasonal Hunting Permit (Sept. - Feb.) All Game	\$309.73	\$350.00
Seasonal Deer and Fall Turkey Only Permit (Oct. - Dec.)	\$176.99	\$200.00
Seasonal Small Game/Migratory Birds Permit	\$150.44	\$170.00
Deer archery only	\$141.59	\$160.00
Opening Day of Migratory Birds Permit	\$22.12	\$25.00
Miscellaneous Hunting Areas	2023 Before Tax	2023 After Tax
Seasonal Hunting Permit	\$106.19	\$120.00

Table 4: Proposed 2023 Nightly Camping Rates

Brant Park	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Premium Unserviced (Waterfront)	\$46.90	\$53.00
Serviced	\$50.44	\$57.00
Serviced (sewer)	\$56.64	\$64.00
Byng Island	2023 Before Tax	2023 After Tax
Premium Unserviced (Waterfront)	\$46.90	\$53.00
Serviced	\$50.44	\$57.00
Unserviced	\$42.48	\$48.00
Conestogo Lake	2023 Before Tax	2023 After Tax
Serviced	\$50.44	\$57.00
Unserviced	\$42.48	\$48.00
Elora Gorge	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Serviced	\$50.44	\$57.00
Serviced (Electricity)	\$45.52	\$51.00
Serviced (Electricity/Sewer) New 2021	\$56.64	\$64.00
Guelph Lake	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Serviced	\$50.44	\$57.00
Field Sites - Unserviced	\$169.91	\$192.00
Laurel Creek	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Serviced	\$50.44	\$57.00
Pinehurst	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Standard Serviced	\$50.44	\$57.00
Premium Serviced	\$53.10	\$60.00
Rockwood	2023 Before Tax	2023 After Tax
Unserviced	\$42.48	\$48.00
Serviced	\$50.44	\$57.00
Standard (Sewer) Serviced	\$56.64	\$64.00

Table 5: 2023 Seasonal Camping Rates

Conservation Area	2023 Before Tax	2023 After Tax
Additional vehicle	\$84.07	\$95.00
Seasonal deposit – returning seasonal camper	\$221.24	\$250.00
Seasonal deposit – new seasonal camper	\$884.96	\$1,000.00
Brant	2023 Before Tax	2023 After Tax
Unserviced	\$1,868.08	\$2,110.93
Premium unserviced (waterfront)	\$2,296.90	\$2,595.49
Serviced (water)	\$1,971.58	\$2,227.89
Standard serviced	\$2,533.49	\$2,862.84
Premium serviced (EWS)	\$3,004.36	\$3,394.93
Byng	2023 Before Tax	2023 After Tax
Premium serviced-water only (waterfront)	\$2,311.35	\$2,611.82
Premium serviced (waterfront)	\$3,034.90	\$3,429.44
Unserviced	\$1,868.08	\$2,110.93
Serviced	\$2,666.57	\$3,013.22
Standard water only	\$2,001.16	\$2,261.31
Conestogo	2023 Before Tax	2023 After Tax
Unserviced	\$1,868.08	\$2,110.93
Serviced	\$2,235.98	\$2,526.66
Elora	2023 Before Tax	2023 After Tax
Serviced (sewer)	\$3,004.36	\$3,394.93
Serviced	\$2,533.48	\$2,862.84
Guelph	2023 Before Tax	2023 After Tax
Premium unserviced (waterfront)	\$2,296.90	\$2,595.49
Serviced	\$2,533.48	\$2,862.84
Laurel Creek	2023 Before Tax	2023 After Tax
Serviced	\$2,410.26	\$2,723.60
Pinehurst	2023 Before Tax	2023 After Tax
Unserviced	\$1,868.08	\$2,110.93
Serviced	\$2,533.49	\$2,862.84

***Monthly Camping removed at all Conservation Areas**

Table 6: 2023 Group Camping Rates

Guelph, Conestogo, Brant, Byng, Pinehurst, Elora	2023 After tax
Unserviced	\$80 plus additional vehicle and per person fee
Serviced	\$125 - \$175 based on # of service pedestals + per person and vehicle charge per night
Unserviced; waterfront	\$125 - \$175 plus additional vehicles and per person fee
Youth groups	\$80.00 + child (\$3.50)

Table 7: 2023 Additional Camping Fees

Item	2023 After Tax
Cancellation fee	\$15.00
Reservation fee	\$13.00
Extra vehicle	\$16.00
Late fee (seasonal)	\$150.00
Modification fee	\$8.00

Table 8: 2023 Activity Fees

Activity	2023 Before Tax	2023 After Tax
Mini Golf - Adult (Rockwood)	\$4.42	\$5.00
Mini Golf - Child (Rockwood)	\$2.65	\$3.00
Movie night (Shade's Mills)	\$14.16	\$16.00
Winter Equipment Rentals (Shade's Mills/Laurel Creek/Pinehurst)	2023 Before Tax	2023 After Tax
Ski boots (adult)	\$7.52	\$8.50
Ski boots (child)	\$5.75	\$6.50
Ski poles (adult)	\$5.75	\$6.50
Ski poles (child)	\$5.75	\$6.50
Skis (adult)	\$11.06	\$12.50
Skis (child)	\$5.75	\$6.50
Full ski set (skis, poles, boots) (adult)	\$21.24	\$24.00
Full ski set (skis, poles, boots) (child)	\$15.93	\$18.00
Snowshoes (adult & child))	\$14.16	\$16.00

Table 9: 2023 Boating and Tubing Rentals

Belwood	2023 Before Tax	2023 After Tax
Boat launch	\$11.50	\$13.00
Launch season Pass	\$92.92	\$105.00
Snowmobile/ATV ice fishing launch (New)	\$2.65	\$3.00
Byng	2023 Before Tax	2023 After Tax
Canoe/kayak - 1 hour	\$17.70	\$20.00
Canoe/kayak - 4 hour	\$44.25	\$50.00
Canoe/kayak - 8 hour	\$70.80	\$80.00
Conestogo	2023 Before Tax	2023 After Tax
Daily boat launch	\$11.50	\$13.00
Launch season pass	\$92.92	\$105.00
Elora Gorge	2023 Before Tax	2023 After Tax
Tubing registration	\$17.70	\$20.00
Complete tubing package	\$46.46	\$52.50
Laurel Creek	2023 Before Tax	2023 After Tax
Canoe (4 hour rental)	\$44.25	\$50.00
Canoe, paddleboard, 2 people kayak (daily)	\$57.52	\$65.00
Pinehurst	2023 Before Tax	2023 After Tax
Canoe/double kayak/pedal boat (1 hour rental)	\$17.70	\$20.00
Canoe/double kayak/pedal boat (4 hour rental)	\$44.25	\$50.00
Rockwood	2023 Before Tax	2023 After Tax
Canoe (1 hour rental - week day)	\$22.12	\$25.00

Table 10: 2023 Facility Rentals

Brant	2023 Before Tax	2023 After Tax
Grand Pavilion	\$110.62	\$125.00
Parkview Pavilion	\$88.50	\$100.00
picnic areas	\$35.40	\$40.00
BBQ rental fees	\$26.55	\$30.00
Hampton Barn	\$265.49	\$300.00
Pavilion	\$207.96	\$235.00
Picnic Areas	\$56.64	\$64.00
Pavilion	\$61.95	\$70.00
NEW Picnic areas – lower park	\$22.12	\$25
Island Pavilion	\$207.96	\$235.00
Critter shelter	\$154.87	\$175.00
Lakeview Shelter	\$106.19	\$120.00
Baseball shelter	\$88.50	\$100.00
Sutor Shelter	\$106.19	\$120.00
White Oaks Shelter	\$70.80	\$80.00
Sunset Shelter	\$44.25	\$50.00
Chalet Shelter 1-day Rental	\$221.24	\$250

Table 11: 2023 Vending Item Fees

Item	2023 Before Tax	2023 After Tax
Ice - Brant and Pinehurst	\$3.10	\$3.50
Ice - all other CA's	\$3.32	\$3.75
Worms	\$4.42	\$5.00
Fire starter	\$1.33	\$1.50
Fire wood - regular	\$7.96	\$9.00

Table 12: 2023 Miscellaneous Fees

Item	2023 Before Tax	2023 After Tax
Dumping station fee	\$22.12	\$25.00
Trailer storage - per month (Elora + Laurel + Guelph + Byng)	\$66.37	\$75.00
Trailer storage - 6 months (Elora + Guelph + Laurel + Byng)	\$265.49	\$300.00
Access Agreement – administrative fee	\$66.37	\$75.00
Access Agreement – municipal partner training exercises	\$0	\$0

TITLE	GRCA Fee Policy: Fee Schedule 3 – Planning and Regulations Programs and Services
DEPARTMENT	Engineering and Planning Services
APPROVED DATE	December 16, 2022
EFFECTIVE DATE	January 1, 2023

Please refer to the Fee Notes outlined below for more details.

Permit Fee Schedule	
Note: Applicants are encouraged to apply online on the GRCA Permits Application Page.	
Minor - Low risk of impact on natural hazards or natural feature. No technical reports required	
• Fee for Development Applications	\$465
• Fee for Alterations or Interference with Wetlands, Shorelines, and Watercourses Applications	\$465
Standard - Moderate risk and/or potential impact on natural hazards or natural features. Detailed report and/or plans, site visit required	
• Fee for Development Applications	\$675
• Fee for Alterations or Interference with Wetlands, Shorelines, and Watercourses Applications	\$1,185
Major - Requires one or more reports (Environmental Impact Study, Hydraulic Analysis, Stormwater Management, Geotechnical, etc.)	
• Fee for Development Applications	\$10,230
• Fee for Alterations or Interference with Wetlands, Shorelines, and Watercourses Applications	Culvert/Bridge replacement: \$6,710 All other applications: \$10,230
Large Fill - over 1,000m ³	\$10,230 plus \$0.50/m ³
Works initiated prior to GRCA approval	2 times the fee for the category
Rural Water Quality Programs or GRCA projects	\$90
Expired Permit	\$90
Plans amended to an approved permit	\$90

Inquiry Schedule	
Title Clearance, Real Estate, and other Inquiry Fee (per request)	\$255/property

Plan Review Fee Schedule	
Subdivision and Vacant Land Condominium	
Base fee	\$2,505
Per net hectare	\$1,305/hectare
Applicant driven modification	\$1,670
Final clearance for registration of each stage: technical review required	\$6,708
Final clearance Processing Fee: no reports or review required	\$255
Fourth (4th) and subsequent submission for review (same report)	\$575
Official Plan and/or Zoning Bylaw Amendment	
Major	\$2,500
Minor	\$465
Consent	
Major	\$1,185
Minor	\$465
Minor Variances	
Major	\$675
Minor	\$300
Site Plan Approval Applications	
Major	\$3,515
Minor	\$465
Complex Applications	\$10,230
Below Water Table Aggregate Applications	
No features of interest within 120 metres of licence limit	\$10,230
Features of interest within 120 metres of licence limit	\$42,850
Above Water Table Aggregate Applications	
No features of interest within 120 metres of licence limit	\$465
Features of interest within 120 metres of licence limit	\$10,230

2023 Fee Notes

1. All fees are made payable and submitted directly to Grand River Conservation Authority.
2. Applicants are encouraged to consult with staff prior to submission of all applications to determine the extent and nature of the information required to accompany the application, and to determine the appropriate fee.
3. Applicants are encouraged to submit Permit applications through **the GRCA's online Permit Application System**
4. Permit applications that fall into one or more categories will be charged one fee, at the highest rate.
5. Plan review applications that fall into one or more categories will be charged one fee, at the highest rate.
6. The Conservation Authority may provide a refund or require the applicant submit additional funds for a permit or plan review fee if it is found that an incorrect fee has been submitted.
7. Minor Categories – Low risk of impact on natural hazards or natural features. Plans required. No technical reports or site visits required.
8. Standard Permit Category – Moderate hazard risk and/or potential impact on natural hazards or natural features. Detailed plans required. Scoped technical reports and/or site visits required.
9. Major Permit Category– High hazard risk and/or potential impact to natural hazards or natural features. Detailed plans required. One or more technical report required (Environmental Impact Study, Hydraulic Analysis, Storm Water Management, Geotechnical, etc.). Development permit applications for: golf courses, trailer parks, campgrounds, lifestyle communities will be considered as a major permit.
10. Major Plan Review Category– High or Moderate hazard risk and/or potential impact on natural hazards or natural features. Detailed plans required. One or more technical reports (may be scoped) are required, and a site visit may be required.
11. Complex Plan Review Category - Planning Act (e.g. OPA/ZC) and/or Site plan applications for: golf courses, trailer parks, campgrounds, lifestyle communities.
12. Large Fill - The fee is applicable to material placed within the Conservation Authority's regulated areas. Grading associated with Planning Act approvals is not considered a large fill application.
13. Major permit applications that have previously paid application or clearance plan review fees to the GRCA will be charged fees under the Minor or Standard category.
14. Permit fees are non-refundable, except where review indicates that no permit is necessary.
15. Expired permit - After a permit has expired, a new application must be submitted. For applications to replace a prior permit received within one year of expiry a fee of \$90 is required. Permits that have expired within the last year can be renewed through the GRCA online Permit Application System. Any changes to the plans or a lapse of more than one year will require a full review and the Schedule of Fees in effect at the time will apply.
16. The subdivision or vacant land condominium base fee including per net hectare fee will be capped at \$30,000.
17. The net hectare fee will be based on the initial submission and will exclude lands outside of the development limit (e.g. natural hazard, natural heritage areas and buffers). Stormwater management facilities and other open space or park uses are to be included in the net hectare fee calculation.
18. At the submission of a subdivision or vacant land condominium application, 70% of the base fee and per net hectare is required. Prior to issuance of conditions of draft plan approval, the remaining 30% of the fee is required.
19. A Processing Fee will apply for a clearance letter for a subdivision or condominium application where no technical review/reports (e.g. no Erosion and Sediment Control plan, SWM brief, etc.) are required.
20. For Aggregate Applications, features of interest include all Natural Heritage, Natural Hazard and surface water features.
21. Responses to Title Clearances, Real Estate and other Inquiries includes: Correspondence and mapping related to natural hazards and areas regulated under Ontario Regulation 150/06.

TITLE GRCA Fee Policy: Fee Schedule 4 – Tree Nursery
DEPARTMENT Central Services
APPROVED DATE December 16, 2022
EFFECTIVE DATE January 1, 2023

SPRING 2023 PRICING (excluding HST)

		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	25-475	500-975	1000+
SPA	white pine	\$1.07	\$0.99	\$0.82
SPB	white spruce, Norway spruce, European larch, tamarack	\$1.34	\$1.24	\$1.03
SPC	white cedar, red pine	\$1.56	\$1.44	\$1.20
SPD	balsam fir, red cedar	\$2.04	\$1.89	\$1.57
Seedlings sold in bundles of 25, approx. 8-12" in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	10-90	100-190	200+
SPA1	redosier dogwood	\$1.53	\$1.42	\$1.18
SPB1	silver maple, red oak, hybrid poplar	\$1.79	\$1.66	\$1.38
SPC1	nannyberry, staghorn sumac	\$1.89	\$1.74	\$1.45
SPD1	black walnut, black willow, bur oak, elderberry, highbush cranberry, ninebark, serviceberry, swamp white oak, tulip tree, trembling aspen	\$1.98	\$1.82	\$1.52
SPE1	speckled alder, oversized redosier dogwood	\$2.28	\$2.10	\$1.75
SPF1	American chestnut	\$3.25	\$3.00	\$2.50
Seedlings sold in bundles of 10, approx. 12-16" in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	10-90	100-190	200+
SPCP	Large tooth aspen, trembling aspens	\$2.15	\$1.98	\$1.65
SPDP	hazelnut	\$2.87	\$2.65	\$2.20
SPEP	flowering dogwood	\$3.40	\$3.14	\$2.62
Plug seedlings sold in quantities of 10, approx. 10-16" in height				

SPRING 2023 PRICING (excluding HST)

		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1-20	30-40	50+
SPA2	oversized highbush cranberry	\$3.02	\$2.78	\$2.32
Seedlings sold in quantities of 10, approx. 18-36" in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1 acre bag		
HSM1	native seed mix	\$143.36		
0.28 kg native prairie/meadow seed mix, suitable to cover a 1 acre site				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1/2 acre bag		
HSM2	native seed mix	\$71.68		
0.14 kg native prairie/meadow seed mix, suitable to cover a 1/2 acre site				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	5-25	30-45	50+
SPB2	oversized hazelnut	\$0.00	\$0.00	\$0.00
Seedlings sold in quantities of 5, approx. 18-36" in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1-20	30-40	50+
SSS1	butternut	\$0.00	\$0.00	\$0.00
Seedlings sold in individually, approx. 12-14" in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	5-25	30-45	50+
WPA	silver maple	\$0.00	\$0.00	\$0.00
WPB	(none currently in this code)	\$0.00	\$0.00	\$0.00
WPC	black cherry, Kenucky coffee, sugar maple, swamp white oak, bur oak, white oak, red oak	\$0.00	\$0.00	\$0.00
Whips sold in bundles of 5, 3-4' in height				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	5-25	30-45	50+
TPA	silver maple	\$0.00	\$0.00	\$0.00
TPB	gray birch, sugar maple,	\$0.00	\$0.00	\$0.00
TPC	bitternut hickory, bur oak, black cherry, red oak, white oak, Kentucky coffee, red maple, swamp white oak	\$0.00	\$0.00	\$0.00
Saplings sold in bundles of 5, 5'+ in height				

SPRING 2023 PRICING (excluding HST)

		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1-29	30-49	50+
PPA	1 gal Norway spruce	\$0.00	\$0.00	\$0.00
PPB	alternate dogwood, gray dogwood, highbush cranberry, nannyberry, fragrant sumac, ninebark, sumac, serviceberry	\$0.00	\$0.00	\$0.00
PPC	buttonbush, hazelnut, white cedar, witch hazel	\$0.00	\$0.00	\$0.00
PPD	white spruce, white pine, black cherry, hackberry, sugar maple, red maple, tulip tree, white birch, hemlock	\$0.00	\$0.00	\$0.00
PPE	flowering dogwood	\$0.00	\$0.00	\$0.00
PPF	large potted deciduous	\$46.59		
Potted trees sold individually				
		QUANTITY ORDERED		
PRICE CODE	DESCRIPTION	1-29	30-49	50+
WRAPS	rodent guards	\$0.00	\$0.00	\$0.00
30" tree wraps used to deter girdling by rodents & rabbits				
DIS	mulch mats	\$0.00	\$0.00	\$0.00
Coco disks used to assist in controlling competitive vegetation				

PLEASE NOTE: Tree species availability and quantities may vary year over year

Prices are per item and sold in bundles as indicated; are subject to change without notice; do not include HST; and are F.O.B. the cold storage facility in Cambridge. Due to higher costs of producing small orders, the total order must have a minimum of 200 seedling trees or 20 Saplings and/or Pots.

A NON-REFUNDABLE DEPOSIT OF \$50.00 MUST ACCOMPANY EACH TREE ORDER. THIS WILL BE APPLIED TOWARDS THE FINAL INVOICE WHICH WILL BE SENT OUT PRIOR TO TREE PICK-UP.